

MAGISTRATE COURT OF COUNTY, STATE OF GEORGIA
PROCEEDING AGAINST TENANT HOLDING OVER

LANDLORD'S NAME/ADDRESS/TEL.

CASE NUMBER

TENANT'S NAME/ADDRESS/TEL.

DESIGNATION OF AGENCY

I, _____, am
[Print name of natural person completing this form]

Check only the box below that accurately describes your Landlord relationship to the property in this dispossessionary action.

- the sole proprietor of the property relating to this dispossessionary action (either the person who owns the property leased to Tenant or the person who subleased the property to Tenant).
- an officer or partner of the business entity (corporation, LLC, partnership, etc.) that owns the property relating to this dispossessionary action **and** who is duly authorized to designate an agent to represent the business entity in this dispossessionary action.
- an officer or partner of a business entity (corporation, LLC, partnership, etc.) that is **not** the property owner but is on the lease or sublease with Tenant and/or has collected rents from Tenant **and** who is duly authorized to designate an agent to represent the business entity in this dispossessionary action.

_____ is
[Print name of natural person who will serve as Designated Agent]

Check only the box(es) below that accurately describe the Designated Agent's relationship to the Landlord.

- an officer or full time employee of the business entity, or a full time employee of the sole proprietor, that owns, leases or subleases out the property relating to this dispossessionary action **and** who is responsible for:
 - collecting rents and maintaining records on the collection of rents for the property relating to this dispossessionary action;
 - responding to the maintenance needs of the property relating to this dispossessionary action; and/or
 - commencing dispossessionary actions on behalf of the Landlord.

I, _____, designate _____
[Print name of natural person completing this form] [Print name of natural person who will serve as Designated Agent]
to represent the Landlord in this dispossessionary action.

[Signature of natural person completing this form]

_____/_____/20_____
[Today's date]

Sworn to and signed before me
on this _____ day of _____, 20____.

[Notary Public]

My commission expires: